

Oral presentations

The oral presentation is a relatively brief and precise presentation of 15 minutes duration on your research subject. The form is free but should focus on "delivering the overall message" rather than giving lengthy details on a specific topic. The challenge is to simplify and communicate your topic. You can choose to focus on a method or the conclusion of your research.

Requirements

- 12 minutes presentation + 3 minutes questions. The chairperson will give a notice when there are 2 minutes left and will terminate the talk when the time is up.
- Talks are presented in English.
- PowerPoint presentations or other types of electronic aids, which can run from a PC or MAC, are accepted. PowerPoint will be installed, but for other visual aid programs contact the organizers at least a week ahead of the PhD day, i.e. before the presenter's workshop.
- The presentation should not exceed 60 MB.
- Animations or video clips have to work within PowerPoint and not rely on computers being online or upon additional software.
- If you require audio for your presentation, please contact the organizers at least a week ahead of the PhD day, i.e. before the presenter's workshop.
- Presentations can be sent to the organizers no later than the **11th of November** to: phddaycommittee@bio.ku.dk using this format in the mail subject: **[FULLNAME_PHDTALK_PRESENTATION]**
- Presenters should make themselves known to the organizers at latest in the break before their talk.

Selection criteria

The PhD day committee will select the best abstracts for oral presentation. We will attempt to do this in a way that best achieves the broadest representation of BIO (section based) as well as attaining gender neutrality amongst speakers. However, the selection will first and foremost be based on the following criteria in order of priority:

- High academic level
- Formulation and communication skills
- Impact and originality of the project

General guidelines for the oral presentation

Remember that you are presenting to a broad audience representing the entire **Department of Biology**, ranging from ecologists, taxonomists to molecular biologists and bioinformaticians. Therefore, try to avoid any specialized terminology and unexplained abbreviations.

Give a broad introduction and catch the listeners attention with the need of your investigations.

It is usually only possible to present an average of about one slide per minute and remember that complicated slides take longer to explain.

Keep the text in your slides short and concise. Generally, bullet points should be no longer than one line.

Often, figures, photos and diagrams work much better than text - particularly for an audience which is not familiar with your specific research area.

When presenting figures and diagrams, remember that you are speaking to a broad audience that might not know the common lingo/method of your area of research.

Try to keep a clear and steady voice during your presentation, avoid rapid speech and do not repeat yourself. Keep eye contact with the audience.

Rehearse your talk beforehand to make sure that you have enough time for everything you want to say.

A good way of rehearsing your talk and getting specific feedback on your presentation, is to attend the presenter's workshop about a week ahead of the PhD Day.